

Waukesha County Criminal Justice Collaborating Council
Executive Committee
Minutes of September 26, 2011

Davis called the meeting to order at 8:31 a.m.

Committee Members Present: Judge Mac Davis, Sam Benedict, Brad Schimel, Dan Vrakas, Peter Schuler.
Absent: Jim Dwyer.

Also Present: Diane Kelsner, Rebecca Luczaj, Mike Giese, Karen Phillips, Vanessa Allen, Shawn Lundie.

Approve Minutes from August 8, 2011 Meeting

The minutes of August 8, 2011 were approved by unanimous consent.

Presentation: Data Workgroup Final Report

Kelsner reviewed the report including projects/topics covered, problem areas and recommendations. Many of the current roadblocks and data issues revealed by the workgroup will be solved when Spillman 6.1 is implemented making the system more uniform. Kelsner advised that it is important when reading the report to understand that each justice partner has a different agenda. In the future, it will be important for the justice partners to come to an agreement regarding what data is gathered and how it is defined, tracked, and entered into the system. Developing a memorandum of understanding (MOU) and implementing outlined practices regarding data collection and data entry expectations will result in accurate reports and data. The workgroup recommended hiring a consultant after the MOU is in place to identify and correct deficiencies in data collection, classification and entry. An interface with the Department of Corrections (DOC) expected next year could potentially increase the amount of data that is collected, tracked and reported on.

Luczaj said part of the problem is that not all of the justice partners have the same definitions for charges. Kelsner said charges can change as cases travel through the system.

Davis asked if there is any way to advance the start date for implementation of Spillman 6.1. Luczaj thought it was part of a capital project which is the process of gaining approval for 2012 implementation. Kelsner recalled there may be some additional factors involved, including outfitting the Sheriff's Department squads and getting the officers trained. Infrastructure needs to be in place before Spillman 6.1 could be implemented. Vrakas stated he would check the status of this project. Davis advised that the Data Workgroup should be reconstituted when the time approaches for the implementation of Spillman 6.1. Luczaj will report back on the Spillman timeline.

Update on Drug Court Grant Award

Luczaj announced that Waukesha County was awarded a U.S. Department of Justice (USDOD), Bureau of Justice Assistance (BJA) Drug Court Grant for \$350,000 over three years, to be used between October 1, 2011-September 30, 2014. An ordinance will go to the County Board for approval to accept the grant funding.

Luczaj distributed and reviewed a handout titled Drug Court Grant Application Summary, September 2011. The program will follow a deferred prosecution model, serve 75 clients over three years (25 clients per year) and target non-violent Waukesha County offenders, 18 years of age or older who are high-risk and drug dependent. Matt Hiller will evaluate the program as he did for ATC.

Luczaj reviewed the tentative timeline:

Grant period begins	October 1, 2011
County Board votes to accept and appropriate grant funding	October 25, 2011

RFP issued for case management
Planning period
Participants enrolled

October 31, 2011
October 1, 2011-January 31, 2012
February 1, 2012

Luczaj said program funding will be appropriated into the 2012 budget. No grant funding is expected to be spent in 2011. There is much planning that needs to be done before the program can start. The program will utilize the existing ATC staffing team. As part of federal grant requirements, the contract for case management must be put out for bid.

Benedict recognized Luczaj for all of her work in submitting the grant application and advancing the drug court program.

Update on Office of Justice Assistance (OJA) Smarter Sentencing Training

Luczaj said in August, Waukesha County submitted a letter of interest to send a team of nine to the OJA research-based smarter sentencing training. Eau Claire and Waukesha Counties were successful in their bids to secure team spots and host the all expenses covered training. Waukesha County's training will be held January 19-20, 2012 for teams (50 total slots available) from Waukesha, Kenosha, Milwaukee, Racine and Walworth Counties. Waukesha County is required to submit a noncompetitive grant application to secure the training grant. Luczaj said Waukesha County may offer some of the available openings to surrounding counties who were unable to submit their letters of commitment by the deadline. Luczaj stated she has contacted the Country Springs in regard to holding the training there.

Update & Discussion on Alcohol & Drug Testing within CJCC Programs

Luczaj said when ATC started in 2005, Sheriff's Department staff administered alcohol tests on weekends to Huber inmates. The expansion of the ATC increased the number of alcohol tests and implementation of DRC brought on additional alcohol and drug testing; therefore, the Sheriff's Department is unable to keep up with weekend testing demands. The Sheriff's Department has committed to performing eight tests per weekend day. Luczaj contacted Chief Jack to see if the City of Waukesha could help, but unfortunately the City of Waukesha does not have the available workforce to help. Luczaj said other police departments within the County currently provide courtesy testing for the CJCC during the week.

Discussion ensued on possible solutions to the alcohol and drug testing issues. Suggestions included shifting case managers' hours to cover weekends, hiring a part time drug-testing technician for all WCS programs and scheduling tests during the week. (Scheduling is complicated because urine tests need to be administered by the same sex.) Luczaj will discuss these suggestions with Sara Carpenter of WCS and report back to the Executive Committee.

Update on Offender Reentry Employment Program at Huber Facility

Luczaj said until recently, WCS operated the Offender Reentry Employment Program (OREP) at the Huber Facility with county block grant funding. In August 2011, WCS alerted Waukesha County that due to federal funding cuts to block grant funding, the OREP would shut down by the end of the month if funding was not found immediately. WCS declared that \$12,495 was needed to fund the program until the end of the year. From January to August 2011, WCS placed 21 offenders with barriers to employment, in full and part time jobs. These jobs were retained a minimum of 45 days.

Luczaj said Schuler and she worked with DOA to find a solution. Budget forecasting revealed that the CJCC budget would have a surplus at the end of the year that could contribute funding to the OREP program. Funding (\$25,000) was made available in the 2012 HHS budget for the program to be housed within the CJCC budget. WCS will continue to administer the program. The previous contract set up will remain which allows the vendor to be paid for performance and a straight fee for administrative costs.

Luczaj noted the good success rate with this program. When offenders find employment they are able to pay their Huber and court related expenses.

Update on Alcohol Treatment Court Program Enrollment

Luczaj said DOC Probation and Parole and ATC guidelines were developed to deal with the recently discovered duplication of program requirements and services for 3rd OWI offenders working with Probation and Parole and enrolled in ATC. It is believed that this duplication has resulted in lower than expected enrollments. The program has eighteen 4th OWI offender enrollments when projections estimated 44.

Luczaj said she feels appropriate solutions have been instituted and enrollments will increase soon. Per the request of the federal project officer, Luczaj will submit a corrective action plan outlining the new strategies. Luczaj said the CJCC did receive approval from the grant officer to expand ATC enrollments to third OWI offenders who have no health insurance or who have exhausted their benefits for treatment.

Review Agenda Items for 9/28/11 CJCC Meeting

- Presentation: Data Workgroup Final Report
- Update on Bureau of Justice Assistance (BJA) Drug Court Grant Award
- Update on Wisconsin Office of Justice Assistance (OJA) Research-Based Smarter Sentencing Training
- Update on Offender Reentry Employment Program at Huber Facility
- Update & Discussion on Alcohol & Drug Testing within CJCC Programs
- Update on Alcohol Treatment Court Program Enrollment

Next CJCC Meeting

Wednesday, September 28, 2011 @ 8:30 AM, Room C-179

Next CJCC Executive Committee Meeting

Monday, October 10, 2011 @ 8:30 AM, Room C-179

The meeting adjourned at 9:50 a.m.